



**STUDENT EXCHANGE AGREEMENT
BETWEEN**

NOMMENSEN HKBP UNIVERSITY,



AND

HALLYM UNIVERSITY

In the interests of expanding educational opportunities and furthering of international understanding, Hallym University, Republic of Korea (HU hereinafter) and *Nommensen HKBP University, Republic of Indonesia (NHU hereinafter)* agree to facilitate the educational exchange of students.

1) **Duration of Exchanges**

Each institution agrees to exchange individual students for a semester or an academic year, ideally on a one-for-one basis.

2) **Number of Students to be Exchanged**

Each institution may send up to one students each year for a full year or up to two students for a semester. The number of students to be exchanged may vary as determined by mutual agreement between the two institutions. Students will be accepted by each host institution by mutually agreed upon dates.

HU and *NHU* may select additional students to attend *Nommensen HKBP University* on a full fee paid basis. The number of these students will be determined at least a full semester prior to the date of enrollment.

3) **Student Program Fees/Benefits at Host Institution**

Each designated exchange student will pay his/her regular tuition and mandatory fees (not including health insurance) to the home institution and will receive these benefits from the host institution. The host institution agrees to place the exchange student in its residence halls during the normal semester or term period at the exchange student's expense.

All travel costs will be the responsibility of the individual students. Miscellaneous fees such as special course fees, key deposits, books, etc., will be paid directly by each student participant.

4) **Insurance**

Each participant will pay for his/her own health and accident insurance to ensure adequate coverage.

5) **Dependents**

The obligations of each institution under this agreement are limited to the exchange of students and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

6) **Student Eligibility**

It is understood that both institutions will strive to designate only well-qualified individuals for participation in the program and that academic backgrounds as well as letters of recommendation will be provided to the host institution.

7) **Balancing the Exchange**

Parity in numbers of exchange students is the objective of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period of the agreement. Any and all imbalances shall be resolved by the end of the period of agreement.

8) **Academic Status of Students**

Exchange students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution except by special arrangement. Credits toward the student's degree are to be awarded by the home institution. Students are expected to maintain the equivalent of a full course load at the host institution. Students enrolled in the host institution will be subject to the same rules and regulations as local students.

9) **Exchange Supervisor**

Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including counseling to assist exchange participants as the below.

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[*Nommensen HKBP University*]
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10) **Effective Date and Termination of Agreement**

This agreement shall be in effect for period of 3 years from the sign in. The agreement may be extended by mutual consent, in writing, of both institutions for a period beyond its original date of expiry. The party desiring the extension will give written notice of its intention to so extend the term of the Agreement at least ninety (90) calendar days prior to the end of the then-current term. Either party may terminate this agreement at any time by serving written notice to the other party. Such termination will take effect six months from the date of that written notice.

Any student whose agreed upon program of study extends beyond the termination date proposed shall be allowed to complete his or her program of study.

11) **Legal Indemnities and Policies**

1. No monetary consideration will be exchanged between the two institutions, nor will there be any indemnities, reimbursements for expenses, or sharing of fees or profits arising from the exchange, except as provided for above in case where *NHU* or *HU* is agreeing to pay the tuition and or fees of the some students.
2. The relationship of the host institution and the home institution under this agreement shall be that of independent contractors, and a party shall not be deemed, nor hold itself out as being, a partner or agent of the other party. Neither host institution nor home institution shall be liable for acts of the other, nor shall they be liable for the acts of students participating in the exchange.
3. Both institutions subscribe to a policy of equal opportunity and will not discriminate on the basis of race, color, gender, age, height, weight, marital or familial status, ethnicity, religion, national origin, or disability.

FOR Nommensen HKBP University



Signature

Dr. Ir. Sabam Malau
Rector

Dec. 14, 2018

Date

FOR Hallym University



Signature

Choongsoo Kim
President

Jan 2, 2019

Date