



Dual Master Degree Program Agreement
between
Nommensen HKBP University
and
Feng Chia University



Nommensen HKBP University (henceforth NHU), Indonesia, and Feng Chia University (henceforth FCU), Taiwan agree to establish a dual master degree program with the purpose of promoting educational exchange and cooperation between the two institutions. NHU and FCU hereby sign this agreement to regulate the program for master students of the two institutions to pursue their studies at the host institution and earn two degrees; one from their home university and one from the host institution.

According to this agreement, master students from NHU will be admitted to FCU in the relevant disciplines to continue their studies after completing the required study length at NHU. A master degree will be awarded by NHU and FCU, respectively, to the students who fulfill the academic requirements of both institutions. The same arrangements will be made for students from FCU to study at NHU.

Regulations and conditions for this program are as follows:

- I. A master student must first complete two academic semesters as a full-time student at the home institution before being permitted to study at the host institution.
- II. The program starts effective the first semester after the presidents or designated senior university officers of both institutions execute this agreement.
- III. The two institutions may construct special programs, respectively, to designate total credit hours and course requirements necessary to satisfy the completion of a master degree in any specific major.
- IV. NHU and FCU will pass their application's data and application material to the host institution before April 30 every year in order for the host institution to handle necessary admission procedures.
- V. The home institution will in each case be responsible for selecting students for exchange under the scheme and will forward all required documentation to the host institution to comply with their application procedures.
- VI. Students chosen by the home university shall normally be accepted by the host university, but each institution reserves the right to decline to admit any student.

- VII. Each university will inform the other of any Departments that may have restricted access.
- VIII. Each university will endeavor to ensure that outgoing students are suitably preparing for their overseas experience in academic matters and appropriate matters of health, language, local custom, etc.
- IX. The host university will in each case assist incoming students in arranging suitable accommodation as far as this is possible.
- X. As in the table listing below is the participating departments from each university, a separate specific agreement will be signed by the participating department Heads as well as the participating college Deans.

No	NHU	FCU
1	Department of English Education Postgraduate School	Department of Foreign Languages and Literature College of Humanities & Social Science
2	Department of Management Postgraduate School	Department of International Business Department of Economics College of Business

- XI. The credit hours of the admitted student earned from his/her home university may be transferred to the host institution according to the regulations of the host institution.
- XII. If an admitted student, due to any reason, cannot complete the academic requirement within the allotted time at the host institution, this student may return to his/her home university to continue and complete the graduate study. The credit hours earned from the host institution may be transferred back to the student's home university according to the regulations of the home university.
- XIII. All related laws and university regulations of the host institution apply to the admitted student while they are studying at the host institution.
- XIV. Any admitted master student will be charged tuition fees by the host institution each year for the one years and is him/herself responsible for the following expenditures:
 - Accommodaiton, meal, and travel expenses
 - Courses fees, such as field work costs, for which a home student would also be liable

- Travel and medical insurance and medical expenses
- Textbooks and personal expenses
- Passport and visa cost
- All other debts incurred during the course of the study period

XV. The host university will arrange for incoming students to receive the necessary documentation to obtain a student visa, once the students have been accepted and have provided the host university with documentation confirming that they have the required financial support.

XVI. NHU and FCU students must have the accident and sickness insurance plans.

XVII. Any item stated in this agreement may be modified upon agreement of the two institutions.

XVIII. To terminate this program, either institution should inform the host party six months prior to the planned termination date. In that event, the home institution will provide all necessary support to enable all enrolled students to complete their programs at the host institution within the anticipated one year period.

For Nommensen HKBP University,



Dr. Ir. Sabam Malau
Rector
Date:

For Feng Chia University



Dr. Bing-Jean Lee
President
Date:



Dr. Hilman Pardede, M.Pd
Vice Rector
Development and Partnership Affairs



Dr. Chuang-Chien Chiu
Vice President