



Student Exchange Agreement



between

Southern Taiwan University of Science and Technology, Taiwan

and

Nommensen HKBP University, Indonesia

In recognition of the mutual benefits derived from scholarly interaction, Southern Taiwan University of Science and Technology in Tainan, Taiwan, R.O.C. and Nommensen HKBP University in Medan, Indonesia agree to establish exchange arrangements.

1. DEFINITIONS

For the purpose of this agreement, “home” institution shall mean the institution at which the student intends to graduate, and “host” institution, which has agreed to accept the student from the home institution.

2. PURPOSES OF THE AGREEMENT

The general purpose of this Agreement is to establish specific educational relations and co-operations between the two participating institutions in order to promote academic linkages and to enrich the understanding of the culture of the two countries concerned.

The purpose of each student exchange is to enable students to enroll in subjects at the host institution for credit, which will be applied towards their degrees at their home institution.

3. CONTACT PERSONS

Both institutions will nominate within 4 weeks after conclusion of this agreement a contact person, who will be responsible for assisting students to enroll in the exchange program and organizing all necessary partnership activities.

4. STUDENT EXCHANGES

A. NUMBER

Each institution is prepared to send students and receive the equivalent number in exchange annually. Normally the exchange will involve a maximum of 2 students per academic year from each institution.

B. SUBJECT

Students are to be undergraduates or graduates who have completed at least one year of study at the home institution.

C. PERIOD

Exchange may take place either for one academic year or for one semester only.

D. PARITY

Since parity in the number of exchanges is the goal, the institutions aim at a parity with three academic years.

E. QUALIFICATIONS

Prior to the final selection of students for participation in the exchange, each institution will provide the other with information about the academic performance by a certified transcript, English proficiency, and any supporting documents, together with letters of recommendation. It is understood that both institutions will strive to select only individuals of the highest academic ability and personal integrity for participating in the program. Each institution reserves the right of prior approval of the individuals nominated by the other.

F. COSTS

i. Tuition

Students will pay their regular tuition and fees to the home institution. No further tuition costs will be charged by the host institution.

ii. Board and Room Charges

The host institution will assist each student in locating suitable accommodation. The cost of accommodation, including food, is the sole responsibility of the exchange student.

iii. Transportation

Each student is responsible for his/her own international transportation costs (unless special arrangements are made by the home institution).

iv. Medical Insurance

Each student is responsible for making arrangements for a suitable insurance, which must include sufficient medical coverage. The cost of the insurance will be paid by the exchange student (unless special arrangements are made by the home institution).

5. GENERAL PROVISIONS

A. ACADEMIC CONTENT

Exchange will conform to the requirements of the home and the host institution. Selection of Exchange Students is the responsibility of the home institution and admission is effected according the rules and regulations of the host institution.

- i. Exchange students will participate in the regular academic courses offered by the host institution.
- ii. In the selecting courses, students may choose from the range of courses offered regularly at each institution. The contact persons will inform each other about any course which may have limited enrolment and will make every effort to assist students in enrolling in such courses.

B. ACADEMIC RESOURCES

According to existing rules and regulations each student will be provided with the same academic resources and supporting services as are normally provided to other students at the host institution at the same academic level.

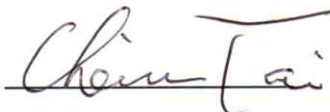
C. ACADEMIC CREDIT

Details pertaining to academic credits will be negotiated separately and will not be part of this Agreement.

6. TERMINATION

This Agreement shall be in force for a period of five years from the date of its enactment and shall be renewable by mutual written consent at the end of that period. This agreement may be terminated prior to that time on condition that notice of intent to terminate is provided by the initiating institution at least six months prior to termination.

**Southern Taiwan University
of Science and Technology**

By: 
Chein Tai, Ph.D.

President

Date: 2017-6-5

Nommensen HKBP University

By: 
Ir. Sabam Malau, Ph.D.

Rector

Date: 2017-6-21