



Undergraduate Dual Degree Program Agreement

between

Nommensen HKBP University (Indonesia)

and

Shih Chien University (Taiwan)



Nommensen HKBP University (henceforth NHU), Indonesia, and Shih Chien University (henceforth USC), Taiwan agree to establish an undergraduate dual degree program with the purpose of promoting educational exchange and cooperation between the two institutions. NHU and USC hereby sign this agreement to regulate the program for undergraduate students of the two institutions to pursue their studies at the host institution and earn two degrees; one from their home university and one from the host institution.

According to this agreement, undergraduate students from NHU will be admitted to USC in the relevant disciplines to continue their studies after completing the required study length at NHU. A baccalaureate will be awarded by NHU and USC, respectively, to the students who fulfill the academic requirements of both institutions. The same arrangements will be made for students from USC to study at NHU.

Regulations and conditions for this program are as follows:

- I. An undergraduate student must first complete four academic semesters as a full-time student at the home institution before being permitted to study at the host institution.
- II. The program starts effective the first semester after the presidents or designated senior university officers of both institutions execute this agreement.
- III. The two institutions may construct special programs, respectively, to designate total credit hours and course requirements necessary to satisfy the completion of a baccalaureate in any specific major.
- IV. NHU and USC will pass their application's data and application material to the host institution before April 15 or November 15 every year in order for the host institution to handle necessary admission procedures.
- V. The home institution will in each case be responsible for selecting students for exchange under the scheme and will forward all required documentation to the host institution to comply with their application procedures.
- VI. Students chosen by the home university shall normally be accepted by the host university, but each institution reserves the right to decline to admit any student.

- VII. Each university will inform the other of any Departments that may have restricted access.
- VIII. Each university will endeavor to ensure that outgoing students are suitably preparing for their overseas experience in academic matters and appropriate matters of health, language, local custom, etc.
- IX. The host university will in each case assist incoming students in arranging suitable accommodation as far as this is possible.
- X. As in the table listing below is the participating departments from each university, a separate specific agreement will be signed by the participating department Heads as well as the participating college Deans.

No	NHU	USC
1	Department of Accountancy Department of Management	English-taught Program in International Business (Bachelor)
	Faculty of Economics	College of Management (Taipei Campus)
2	Department of English Education	Department of Applied Foreign Languages
	Faculty of Teacher Training and Education	
3	Department of English Literature	College of Management (Taipei Campus)
	Faculty of Languages and Arts	

- XI. Each participating department as well as the participating collegemay construct a 3+1 program (three years in home university and one year in Host University). In order to award a double degree, USC will require that NHU students take a minimum of 43 credits at USC, and NHU will require that USC students take a minimum of 44 credits at NHU with one year (two semesters).
- XII. The credit hours of the admitted student earned from his/her home university may be transferred to the host institution according to the regulations of the host institution.
- XIII. Ifan admitted student, due to any reason, cannot complete the academic requirement within the allotted time at the host institution, this student may return to his/her home university to continue and complete the undergraduate study. The credit hours earned from the host institution may be transferred back to the student's home university according to the regulations of the home university.

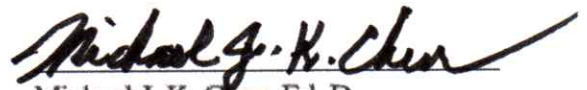
- XIV. All related laws and university regulations of the host institution apply to the admitted student while they are studying at the host institution.
- XV. Tuition fees for the **best 1 (one) student** sent and nominated by home university to host university are waived. The remaining students sent by home university to host university are responsible to pay the full published host university tuition fee for international students. Any increases to this charge will be based on annual review.
- XVI. Except the **best 1 (one) tuition-waived student**, any other admitted undergraduate student will be charged tuition fees by the host institution each year but is him/herself responsible for the following expenditures:
- Accommodation, meal and travel expense
 - Courses fees, such as field work costs, for which a home student would also be liable
 - Travel and medical insurance and medical expenses not covered by insurance
 - Textbooks and personal expenses
 - Passport and visa cost
 - All other debts incurred during the course of the study period
- XVII. The host university will arrange for incoming students to receive the necessary documentation to obtain a student visa, once the students have been accepted and have provided the host university with documentation confirming that they have the required financial support.
- XVIII. NHU and USC students must be covered by accident and sickness insurance plans.
- XIX. Any item stated in this agreement may be modified upon agreement of the two institutions.
- XX. To terminate this program, either institution should inform the host party six months prior to the planned termination date. In that event, the home institution will provide all necessary support to enable all enrolled students to complete their programs at the host institution within the anticipated one or two year period.

For Nommensen HKBP University,

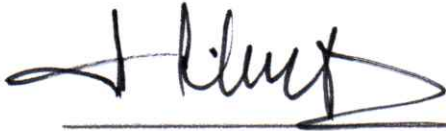


Dr. Ir. SabamMalau
Rector
Date:

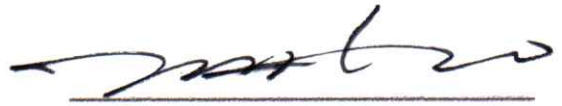
For Shih Chien University



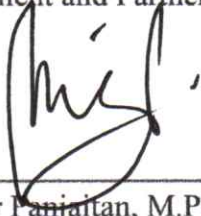
Michael J. K. Chen, Ed. D.
President
Date:



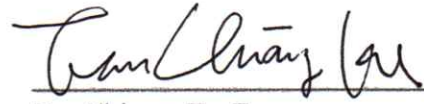
Dr. Hilman Pardede, M.Pd
Vice Rector
Development and Partnership Affairs



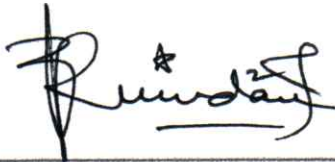
Dr. Tony Sowang KUO
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Office of International Affairs



Dr. Binur Panjaitan, M.Pd
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Faculty of Teacher Training and Education



Dr. Chiang-Ku Fan
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Drs. Jusmer Sihotang, M.Si
Dean
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