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**Memorandum on Student Exchange  
Between  
Nommensen HKBP University and Yeungnam University**

Based on the Memorandum of Understanding between Yeungnam University (YU) and Nommensen HKBP University (NHU) concluded on April 1, 2015, YU and NHU hereby enter into the following memorandum for the smooth implementation of student exchange.

**1. Period of Study of Exchange Students**

The period of study of the exchange students shall be a maximum of one (1) year in principle.

**2. Number of Exchange Students**

The number of exchange students shall be agreed by the universities.

**3. Status of Exchange Students**

Exchange students shall retain their degree-seeking status at their home university, but shall be non-degree-seeking students at the host university.

**4. Application and Entrance Procedures**

(1) The universities shall establish procedures for the acceptance of exchange students, and the selection of exchange students shall be based on academic achievement. Exchange students shall possess language skills and other academic abilities at or above a certain level to handle the programs at the host university. The host university shall have the right not to permit entrance of exchange students who do not meet the host university's entrance requirements.

(2) The home university shall send dossiers and other necessary materials regarding the selected exchange students to the host university by the designated deadline.

**5. Acquisition and Recognition of Credits**

The host university shall provide information regarding the academic achievement of the exchange students when requested by the home university. The home university may recognize credits for courses taken by exchange students based on the regulations and procedures at their university.

**6. Tuition Fees, Etc.**

The host university shall waive examination fees, entrance fees, and tuition fees for exchange students. Various other fees shall be borne by exchange students.

**7. Housing**

The host university shall provide as much support as possible so that exchange students can find affordable, quality housing.

**8. University Support**

The host university shall provide support to exchange students in relation to visa acquisition and various other procedures.

**9. Usage of University Facilities**



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Exchange students shall be given the same privileges of university facility usage as degree-seeking students at the host university.

Nommensen HKBP University

Yeungnam University

Dr. Ir. SabamMalau

Dr. Prof. SeokKyun Noh

Rector

President

Date: October 22<sup>nd</sup>, 2016

Date: Oct. 24, 2016