

VISA INFORMATION

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Type of Indonesian Visa

VITAS

*(Visa Ijin Tinggal Terbatas–
Limited Stay Permit Visa)*

VKSB

*(Visa Kunjungan Sosial
Budaya – Socio Culture Visa)*

VOA

*(Visa On Arrival/Tourist
Visa)*

Introduction

VITAS

Visa for long term stay purpose in Indonesia

Valid for 6 or 12 months

Most recommended visa type for student exchange program

VKSB

Visa for short cultural visit purpose

Valid for 180 days (maximum)

The second visa option for student exchange program

VOA

Visa for short visit or vacation purpose

Valid for 60 days (maximum)

NOT recommended for student exchange program

Please check country eligibility

General Information

Valid for 6 months or 12 months starting from the arrival in Indonesia

Single Entry to begin with

Automatically get Multiple Exit Re-entry Permit (MERP) after converted into KITAS

First Entry must be Jakarta

VITAS

Valid for 60 days starting from the arrival in Indonesia

Single Entry only

Can be extended 4 times, each for another 30 days for a total of 180 days

VKSB

Valid for 30 days starting from the arrival in Indonesia

Single Entry only

Can be extended 1 time (for another 30 days)

Must leave Indonesia before expiration date

VOA

VISA Application Process

1 Submit UHN Application Form and All Required Documents

Student

2 Register as UHN Student (get UHN ID)

IO

3 Apply for Study Permit and Recommendation Letter from Indonesian Higher Education Ministry

IO

4 Provide student Sponsor Letter, Invitation, and welcome package

IO

5a Visit and Apply VKSB in your chosen Indonesian embassy/consulate

Student

5b Apply for Visa Approval (TELEX) at Medan Immigration Office

Visa Agent

6 Get TELEX to be sent to student chosen Indonesian embassy/consulate

Visa Agent

7 Visit and Apply VITAS in your chosen Indonesian embassy/consulate

Student

Process needs to be done to get the VISA

VKSB
#1 - #5a

VITAS
#1 - #7
(except #5a)

Upon Arrival in Indonesia

REPORT YOUR ARRIVAL

1. Submit passport and departure card to OIA UHN within 7 days upon arrival.
2. Visa Agent will help with reporting arrival to immigration office.
3. Visit Medan Immigration Office to complete arrival report and have finger printed and photo taken.

GET KITAS + PASSPORT + MERP

KITAS is Limited Stay Permit Identification Card.

MERP is Multiple Exit Re-Entry Permit.

VITAS

EXTEND YOUR VISA

1. Extend visa 10 days before its expiration date.
2. The extension process takes 1 – 2 weeks.
3. Able to do the extension by self or using the visa agent's service.
4. Can be extended up to 4 times for another 30 days each time (in total 180 days).

VKSB

PLAN A FLIGHT TO LEAVE INDONESIA IN 30 days/60 days

1. VOA is a short visit visa (purchase at the airport).
2. It can only be extended 1 time (for another 30 days).
3. Before visa expires, one must leave Indonesia.
4. VOA can NOT be converted to any VISA type.

VOA

Before Leaving Indonesia

APPLY FOR EPO

1. EPO stands for Exit Permit Only.
2. EPO is needed to confirm the cancelation of VITAS.
3. Failure to apply for EPO means one can not leave Indonesia.
4. Have to apply for EPO 1-2 weeks before final departure plan.
5. Visa agent will help with EPO process.

AFTER GETTING EPO

Must leave Indonesia in 7 days after the EPO is issued

VITAS

NONE

1. Leaving Indonesia will cancel VKSB automatically.
2. Make sure visa is still valid before departure otherwise will face issues at airport immigration.
3. Can apply for a new VKSB in another country.

VKSB

NONE

1. Leaving Indonesia will cancel VOA automatically.
2. Make sure visa is still valid before departure otherwise will face issues at airport immigration.
3. Can apply for a new VOA upon arrival in Indonesia.

VOA

ADVANTAGES

The most appropriate visa for study purpose (legally)

Once approved, there is no need for extension

Multiple Exit Re-entry permit to Indonesia

Owning a KITAS allows you to pay local rate at several tourist destination

Travel within Indonesia without the need of bringing passport (KITAS can be used as valid identity card)

VITAS

The application process is shorter and simpler than VITAS

Can apply for a new VKSB in country of destination abroad

1. Leaving Indonesia will cancel VKSB automatically.
2. Can apply for a new VKSB in another country to be able to re-enter Indonesia.

Can apply for VKSB multiple times outside Indonesia

VKSB

DISADVANTAGES

The initial process must be done in Indonesia to get Visa Approval (TELEX)

Takes longer for initial process

Complicated hence must use and pay visa agent fee to do the process

Expensive since will need visa agent to start and complete visa process

VITAS

The extension process is complicated and takes lots of effort and times

1. Can choose to do the extension by self or using visa agent service.
2. **The extension process requires the passport to be kept by immigration.**
3. It takes at least 3 times visit to immigration office for 1 time extension.

Single entry only

Once leaving Indonesia, visa will be automatically cancelled.

VKSB

HOW MUCH YOU NEED TO PAY IN INDONESIA (COST)

TELEX + KITAS +MERP + EPO

6 months **IDR 4.100.000,-**

12 months **IDR 5.300.000,-**

NOTES

1. If student already chooses this visa, visa agent will process visa approval/ telex. If student applies for socio culture visit visa at the end, **student will still be responsible to pay the telex fee (IDR 600.000) to the visa agent.**
2. VITAS holder will automatically get Multiple Re-entry Permit (MERP) and the price is embedded in the total price.
3. The period of MERP will follow the period of KITAS. 12 months VITAS will get 12 months MERP.
4. **Prices are subject to change if new policy is introduced.**

VITAS

VISA AGENT SERVICE FEE FOR THE EXTENSION

1st Extension– IDR 900.000,-

2nd Extension– IDR 950.000

3rd Extension – IDR 1050.000,-

4th Extension – IDR 1050.000,-

NOTES

1. **Student has the option to process extension by self and it will be much cheaper (IDR300.000,-/Extension).**
2. However, for each extension, student has to go at least 3 times (submit, pay and collect).
3. The immigration office is 1-1.5 hour away from student's dorm.
4. **Prices are subject to change if new policy is introduced.**

VKSB

Important Notes

**Your will get a DEPARTURE CARD upon your arrival in the airport.
DO NOT LOSE THE DEPARTURE CARD**

For the arrival report, please submit your passport and departure card to OIA UHN upon your arrival (max. 7 days)

VITAS

if you choose to do the extension on your own, there is no need to pay any fee to visa agent because the extension fee is pay directly to the Medan Immigration office.

VKSB

MISCONDUCT

LATE ARRIVAL REPORT

Failure to report on time will be considered as an illegal stay.
If this happens, student needs to go through certain investigation process done in Jakarta immigration office

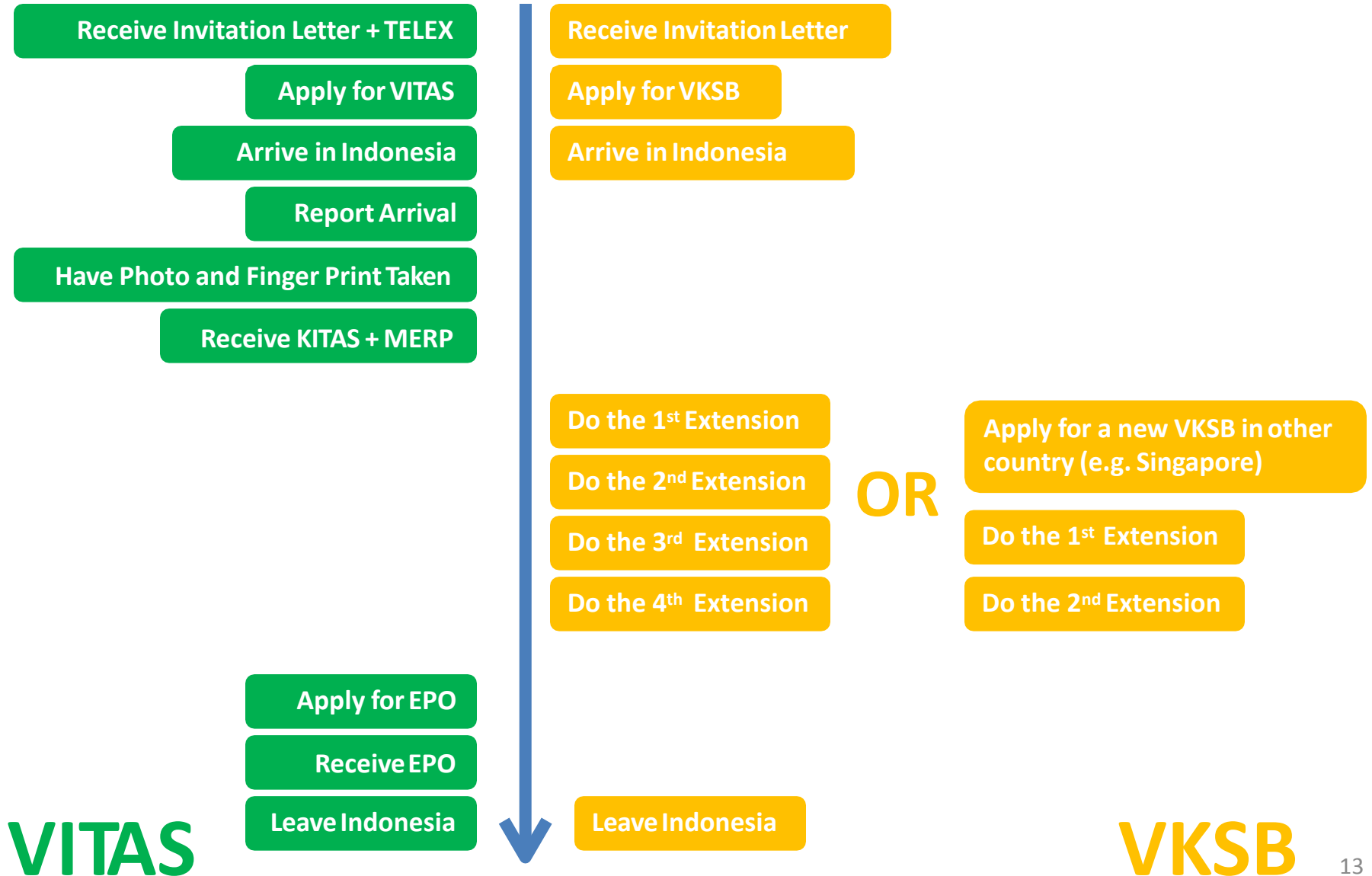
OVERSTAY

**Overstay will be fined USD 30/day
Need to report to immigration office**

VITAS

VKSB

VISA USAGE OVERVIEW



SUMMARY

Content	VITAS	VKSB	VOA
Validity Period	6 months	60 days to begin with starting from arrival date in Indonesia	30 days
	12 months		
Visa Extension	No need to extend	Can be extended 4 times (in total 180 days)	Can be extended 1 time (in total 60 days)
Type of entry	Single to begin with	Single	Single
Require Visa Approval (TELEX)	Yes	No	No
Report to Immigration Office Upon Arrival	Yes	No	No
Finger prints and photo taken at Immigration Office	Yes	No	No
KITAS (Foreigner ID card)	Yes	No	No
MERP (Multiple Exit Re-entry Permit)	Available	No	No
EPO (Exit Permit Only)	Yes	No	No
First Entry in Indonesia (City)	Jakarta	Any city in Indonesia	Any city in Indonesia
Fine for overstay	USD 30/day	USD 30/day	USD 30/day
Local rate in tourist destination	Yes	No	No
The need to bring passport when travelling in Indonesia	No	Yes*	Yes*
Special Note	Most recommended for study purpose	Second option for visa choice for student exchange program	Highly Prohibited for student exchange program

* Student can request OIA a letter stating passport is at immigration office to travel within Indonesia.



Thank You!